

# The Complete Enterprise Solution:

Content Management, Document Management and Workflow – from a Single Source

## Content Management, Document Management and Workflow Technology For the Enterprise

Whether your corporate enterprise is comprised of distributed locations or is a single facility, whether the organization is large or small, the need to provide immediate access to mission-critical documents, e-mail, business system financial reports and related structured database information is universal.



The ability to manage and control information across networks and among collaborative workgroups and their corresponding business processes is essential in today's competitive business environment.

Developed using the Microsoft.NET platform, the e-DMS.NET product technology manages documents throughout their life-cycle, from authoring and/or capture through review, approval, distribution, change/revision and dissemination to their disposition. It provides robust, high-performance content management functionality (document and e-mail management, records management, and enterprise report management), enterprise application integration, and business process automation (workflow) for the enterprise and beyond to the Internet, corporate Intranet, and Extranet.

### Key Features And Functionality

- Scalable to fit within organizations of any size.
- Browser (web)-based deployment.
- Developed using the Microsoft.NET platform.
- Complete document management including version/revision control, controlled "check-in"/"check-out", change notification, and much more.
- Full-text search capability including fuzzy search, phonic search, and relevance ranking.
- Interactive configuration of organization, department, and user functions and permissions, document and folder profiles, and business processes.
- Comprehensive user interface.
- Records management (RM) including document retention criteria, and disposition procedures.
- Interactive business process creation, management, and initiation with graphical status display, auditing, and forms, file, and note attachments.

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**e-DMS.NET is a unique, "out-of-the-box" (Yet configurable) content management and business process automation solution that is integrated into the way you do business and scalable based on your requirements.**

## Key Features

And Functionality *continued from front*

- Automatically index and validate system content against existing legacy business systems without the need for user interaction or system modification.
- Automatic batch loading of document files and folders as well as corresponding index data.
- Business process automation notification via E-mail, SMS, and Instant Message.
- LDAP and Active Directory support.
- Seamless integration with AutoCAD.
- Seamless integration with Microsoft Office (Word, Excel, PowerPoint, Outlook).
- Seamless integration capabilities using industry standard development tools like SOAP, XML, COM, .Net, Java.
- User and document activity auditing and reporting.
- Scan capture for both small and large format (drawings, maps, etc.) documents with barcode recognition support. Forms processing, Zone OCR, OCR and PDF publishing are available options.
- Extensive file format support (over 220 file formats) for document viewing, printing, and annotating/redlining, including raster image formats, ASCII text formats, CAD vector formats, and hybrid raster-vector formats.
- Batch printing with banner and watermark document change and disclaimer notices configured at the user or document type level.
- Support of all types of scanners, printers/plotters, and distributed storage devices.
- Optional Enterprise Report Management (COLD/ERM) capability.
- Optional Forms Processing module.
- Optional legacy and business system integration.
- Batch functions for check-out, check-in, export, and archive.
- Composite files such as AutoCAD Xref's and Excel files with dependencies.
- Optional customer-specific modifications to the eDMS.NET product.

## System & Communications Infrastructure Support

### Web Server Requirements:

Microsoft Windows 2003 or newer  
Utilize a 2GHz or faster CPU (single or multi-processor configuration)  
Microsoft Internet Information Server software, ASP.NET, Microsoft .NET Framework, 512MB or more RAM,  
Storage requirements are a function of the total size of the document repository.

### Client Requirements:

Use any of the following:  
Windows 2003, XP, Vista  
Microsoft Internet Explorer

### Client workstation:

Utilize a 600MHz or faster CPU  
128MB or more RAM

### Database:

**e-DMS.NET** is compatible with any database engine providing an OLE/DB, ODBC or .NET data provider interface. Native connectivity to SQL Server and Oracle.

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